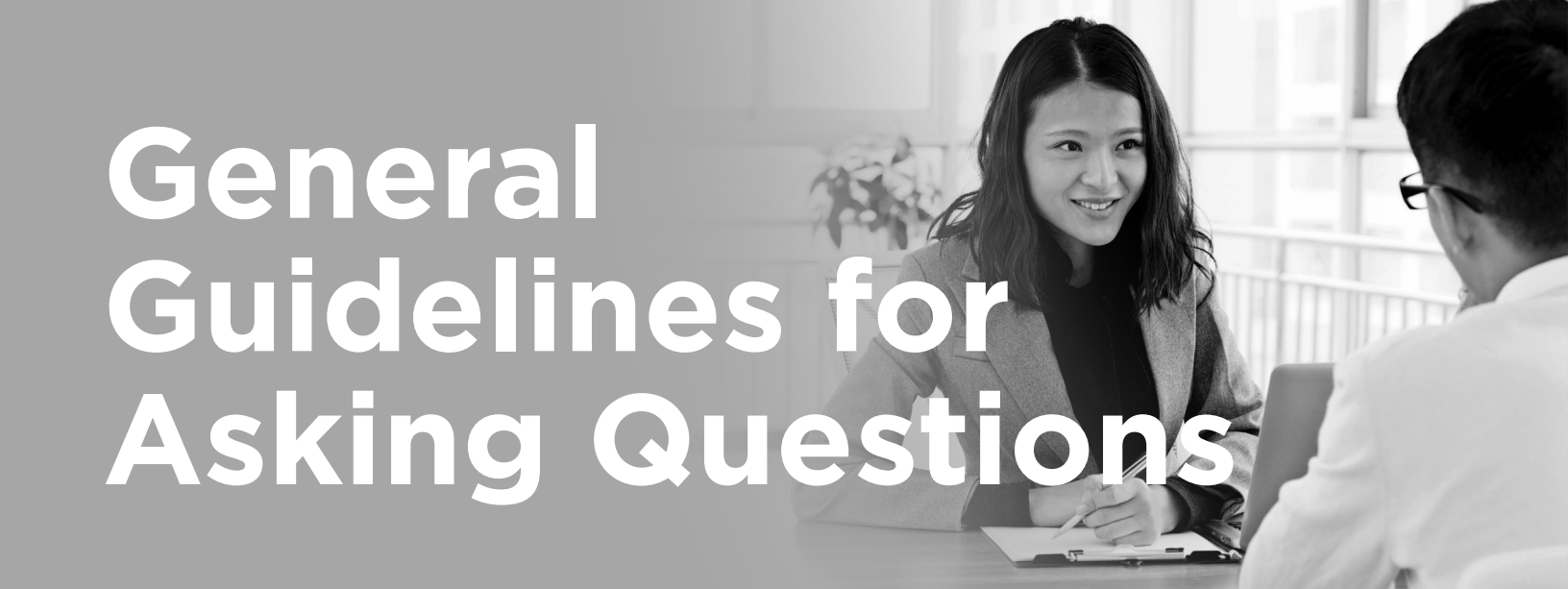


# General Guidelines for Asking Questions



## Avoid “Me” Questions

“Me” questions are those that put yourself ahead of the employer.

These include questions about salary, health insurance, vacation time, work hours per week, and other concessions. During an interview, you are trying to demonstrate to the employer how you can benefit the company, not the other way around. Once you are offered a position, you can begin to ask what the company can do for you.

## Ask One Question at a Time

Avoid multi-part questions; they will only overwhelm the employer. Each question should have one specific point.

## Avoid “Yes” or “No” Questions

Many questions with a “yes,” “no,” or another one-word answer could likely be answered by searching the company’s website. Instead, stick to questions that will create a dialogue between yourself and the employer.

## Ask Questions about Multiple Topics

Avoid asking questions about just one subject. For example, if you only ask questions about your manager and his managerial style, the interviewer may assume you have an issue with authority figures.

Ask questions about a variety of topics to demonstrate your curiosity and interest in all aspects of the position.

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Reference: <https://www.thebalance.com/questions-to-ask-in-a-job-interview-2061205>

